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ClassMarker examination and TTT certificate seats are separate from the instructor package. Arrange those seats with TTT before promising examination access or TTT certificates to participants. Buying an instructor package does not itself authorize certificate issuance or confer a professional credential.

Individual training and PDHs

An individual enrollment is for one named learner. Do not share the login, examination authorization or course content. Instruction is completed online in TTT. Downloadable course materials are limited to released study guides, purchase records and earned certificates, together with these policy documents.

Complete the required lessons and practical activities before examination authorization. Every final examination requires at least 80% to pass and permits three attempts per authorized cycle. WPS-101, VI-101 and TRACE-101 have 50 questions; GSI-101 has 75. Practical capstones are training activities and do not affect the examination score.

After three unsuccessful attempts, review or retraining and administrator reauthorization are required before another examination cycle. This remedial process is included without a new course charge; it is not immediate or unlimited unrestricted examination access.

After a verified passing result is processed and the certificate is issued, that enrollment's training and examination access closes. Purchase history and the active certificate remain in the account. A later voluntary purchase creates a separate enrollment.

PDH acceptance, including repeat-course credit, is determined by the receiving board, employer or certification body. Confirm eligibility before purchasing. TTT does not guarantee credit acceptance. A completion certificate is not professional licensure, personnel certification or authorization to perform regulated work.

Help and policy record

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Full versioned policy: <https://toolboxtotable.com/policies/2026-09-03.1>